### Meeting

Advisory Panel Meeting #4 | 17 December 2019, 16:00 Finland time, 09:00 NY time.

### Co-chairs

1. **Mr. Sareva**  
   Ambassador for Innovation, Finnish Ministry of Foreign Affairs  
2. **Ms. Riazì (Chief Information Technology Office), delegated to:**  
   **Mr. Avan (Director of Policy, Strategy & Governance Division, Office of Information Communications & Technology)**

### Members

- Ms. Launiala, Senior Adviser Innovation, Unit for Development Policy, Finnish Ministry of Foreign Affairs.  
- Ms. Pentikäinen, Ministerial Advisor, Finnish Ministry of Economy and Employment  
- Mr. Mäntyniemi, Chief Executive Officer, Fingo  
- Mr. Palmberg, Programme Manager, Business Finland  
- Ms. Niemi, Director Operations Management, Digital Automation, Nokia  
- Mr. Gazzola, Chief Strategic Solutions, Head of Global UNTIL Programme, UN Office of Information, Communications & Technology)  
- Mr. Vasaiely, Director, Autonomous Driving, Aptiv.

### Apologies

- Mr Lanne, Vice President Innovation, Aalto University  
- Ms. Sharma, United Nations Youth Leader  
- Mr. Bostock, CEO, Santander Bank UK
Agenda

Tuesday 17 December 2019
16:00-17:30 Finland time. 09:00-10:30 New York
Online Skype meeting and in person

1. Adoption of the Agenda and Minutes of previous meeting (Chair, Mr. Latif to update on actions)

2. Update on UNTIL Finland programme activities (Q3/Q4 2019) and forward look to 2020 (Mr. Latif)

3. Presentation of UNTIL Finland’s Strategy (Mr. Latif) followed by discussion (all)

4. Presentation of project pipeline (Ms. Gland) followed by discussion (all)

5. AoB
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<th>Agenda topic</th>
<th>Summary of discussion</th>
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<tr>
<td>1 Adoption of Agenda and overview</td>
<td>Minutes of last meeting have been shared and revisions/amendments to be shared with Mr Latif. Minutes to be published on the UNTIL website.</td>
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| 2 Presentation of UNTIL Finland’s Strategy and forward look 2020 | UNTIL Finland’s mission, vision and strategy was presented to the AP. The strategy document was shared just before the AP meeting. Comments included:  
  - Vision and mission: The importance of the social innovation component of development was highlighted.  
  - Strategy delivery (offering and implementation) through co-creation, specific challenges, the importance of delivery through networks and partners was underlined. UNTIL is increasingly working with UN agencies.  
  - The AP reflected on UNTIL Finland’s role as broker which can be enhanced through working with the Finnish innovation ecosystem, establishing public-private-partnerships and alliances with civil society.  
  - The role of different UNTIL Labs and their division of labour should be highlighted as was the importance of the SDG Booster to directly target the private sector for specific challenges.  
  - The strategy needed more clarity on ecosystem identification, concrete Key Performance Indicators (KPIs), a Theory of Change and an exit strategy.  
  - Discussion on the importance of PESTEL (Political, Economic, Social, Technological, Environmental and Legal) sustainability in the strategy and that UNTIL should keep in mind and mitigate any unintended consequences and long-term impacts of new technologies. |
| 3 Presentation of project pipeline               | Ms. Gland presented UNTIL Finland’s strategy/workplan development process where UNTIL’s role was identified as ‘broker’ as well as identifying UNTIL’s business model process and value offering (categorized by value to partners). Ms. Gland presented the service packages which help deliver the work programme (Service packages are: impact design, project financing, field validation, communications, project resourcing, matchmaking). The timeline to define projects was discussed as was sharing the project development process and documents with the AP.                                                                                                                                                              |
| 4 Final words and AoB                           | Mr. Vasaiely provided a very brief overview of UNTIL global retreat and commended the diverse make-up of the team, the niche opportunity and added value of UNTIL. UNTIL Finland’s focus must now be on collaboration, funding and kickstarting projects.                                                                                                                                                                                                                                                                                                                                 |